



LILLE - NICE - PARIS - LONDON - SINGAPORE

**LETTER OF RECOMMENDATION FOR CANDIDATES
IN MASTER OF SCIENCE OR MASTER IN MANAGEMENT PROGRAMMES**

Your name :

Name of the candidate :

Candidate's chosen programme:

Candidate's date of birth (dd/mm/yyyy):

EDHEC Business School would like to thank you for the time you are taking to write on behalf of this candidate who is applying to one of our programmes. These programmes are intended for students who display distinguished academic excellence, strong analytical skills, interpersonal competencies, international awareness; proven motivation to undertake the programme, capacity to make significant contributions to EDHEC Business School's learning environment, and the potential to succeed as professionals, managers and leaders in the related field of study.

IMPORTANT: You can choose to follow this template or to write your own letter of recommendation.

The letter should be signed and/ or stamped, and on the letterhead paper of your Company or University/School.

When completed, signed and/or stamped, send this form directly to the candidate.

Please note that only emails from professional accounts will be accepted.

EVALUATIONS

Please write a short candid description of the candidate. We are particularly interested in the candidate's strengths, weaknesses and characteristics that would help the Selection Committee judge the candidate's aptitude to succeed in the programme. Specific examples are more useful than generalisations.

- 1. Please describe the candidate's potential for becoming a responsible and successful manager in international business compared with other students or employees whom you have known in a similar capacity.**

- 2. How would you characterize the candidate's major strengths?**

- 3. What do you consider to be his or her major weaknesses?**

Please give your impression of the candidate in the chart below.

	Top 2% Exceptionnal	Top 10% Very Good	Top 25% Good	Top 50% Average	Bottom 50% Unsatisfactory	N/A
Academic ability						
Competence in his/her field						
Professionalism						
Focus on task at hand						
Motivation						
Intellectual curiosity						
Entrepreneurial spirit/ initiative						
Creativity and innovative thinking						
Teamwork ability						
Organisational ability						
Oral English communication skills						
Written English communication skills						
Capacity to reason and present arguments logically						

Your position:

Company or University:

Address:

Telephone:

Professional E-mail:

Date:

Signature: